

GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION
FY 2019 Services* Training* Officers* Prosecutors Violence
Against Women Formula (STOP VAWA) Grant Program

Notice of Funding Availability



Online Submission Deadline: June 25, 2019, 3pm

Funded through:

Department of Justice, Office on Violence Against Women (CFDA# 16.588)

Governor's Office of Crime Control and Prevention
100 Community Place
Crownsville, Maryland 21032-2022
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Larry Hogan, Jr., Governor Boyd K. Rutherford, Lt. Governor
V. Glenn Fueston, Jr., Executive Director

Note: Hard copy applications are no longer being accepted.

ELIGIBILITY

Funding through this application is available to state and local government agencies, state and local courts, non-profit, non-governmental victim services programs including faith-based and community organizations, and state domestic violence & sexual assault coalitions. The primary purpose of STOP VAWA is to combat violent crimes against women and to develop and strengthen victim services in cases involving such crimes.

IMPORTANT NOTES

Applicants are required to apply for grant funding through the Governor's Office of Crime Control and Prevention online application process located at <http://goccp.maryland.gov/grants/>. Instructions for completing the online application can be found at <http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf>. Additionally, all applicants MUST provide proof that they have a valid federal DUNS number and be currently registered with the [System for Award Registration \(SAM\)](#). A screenshot reflecting this information is sufficient.

Getting Started

Thank you for applying for the **Services*Training*Officers*Prosecutors Violence Against Women Formula (STOP VAWA) Grant Program** from the **Governor's Office of Crime Control and Prevention (GOCCP)**. The primary purpose of STOP VAWA is to combat violent crimes against women and to develop and strengthen victim services in cases involving such crimes. By forging partnerships among police, prosecutors, judges, victim advocates, health care providers, faith leaders, and others, GOCCP grants help provide victims with the protection and services they need to pursue safe and healthy lives, while improving communities' capacity to hold offenders accountable for their crimes. This supports GOCCP's objective of improving victim services for Maryland residents by identifying and establishing resources throughout the State to assist victims in achieving self-sufficiency, improve victim safety, and ensure victims are aware of their rights and resources.

If you need application assistance, please contact:

Charnette Holland, STOP VAWA Grant Program Manager 410-697-9328
Charnette.Holland@maryland.gov

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The Governor's Office of Crime Control and Prevention's success is measured by sub recipient success. It is critical that we hear from you, our customers. To share your ideas of how the Governor's Office of Crime Control and Prevention can serve you better, email your program manager.

Mission:

To serve as a coordinating office that advises the Governor on criminal justice strategies. The office plans, promotes, and funds efforts with government entities, private organizations, and the community to advance public policy, enhance public safety, reduce crime and juvenile delinquency, and serve victims.

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I. ELIGIBILITY CRITERIA

A. General

The following entities in Maryland are eligible to submit no more than one application for STOP VAWA:

- State government agencies
- Local government agencies
- State and local courts
- Non-profit, non-governmental victim services programs
- State domestic violence and sexual assault coalitions

Current STOP VAWA sub-recipients may not apply for more than the amount awarded during FY 2018. To be clear, funding requests for all projects that were funded in FY 2018 may not exceed the FY 2018 award amount. It is important that applicants review budgets and requests carefully. Applications that are submitted in excess of the previous year's award amount will be flagged prior to review and may result in receipt of less funding than awarded in FY 2018. In addition, applications for "continuation" projects, must detail the success of the existing project and status of existing goals, objectives, and outcome-based performance measures.

B. Non-profit – 501(c)(3)

An organization must provide proof of this status by submitting a copy of its status letter from the Internal Revenue Service (IRS) with the application.

C. Faith-Based Organizations

Faith-based organizations applying for grant funding do not have to relinquish or modify their religious identity (e.g., remove religious symbols) to be considered eligible applicants. However, grant funding may not be used to fund any inherently religious activity, such as prayer or worship. Organizations may continue to engage in inherently religious activities; however, such activities may not coincide with activities funded by the grant—i.e., such religious activities must be separate (in time and place) from the grant funded activity. Further, any participation in religious activities by individuals receiving services provided under the grant must be voluntary.

II. PROGRAM DESCRIPTION

A. Requiring Agency

Governor's Office of Crime Control and Prevention (GOCCP)

B. Opportunity Title

Services* Training* Officers* Prosecutors Violence Against Women Formula (STOP VAWA) Grant Program

C. Submission Date

June 25, 2019 by 3:00 PM

D. Anticipated Period of Performance

October 1, 2019 to September 30, 2020

E. Funding Opportunity Description

STOP VAWA seeks to create strategies that support coordinated community responses to hold offenders accountable and serve victims.

By statute, STOP VAWA supports communities in their efforts to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women.

On January 5, 2006, the Violence Against Women Act was reauthorized and amended STOP VAWA (CFDA# 16.588). Under STOP VAWA each state must allocate grant funds within the following categories:

- 25 percent to law enforcement (\$628,533);
- 25 percent to prosecution(\$628,533);
- 30 percent to nonprofit, nongovernmental victim services (\$754,240);
 - The victims services category includes organizations whose primary responsibility is to serve domestic violence and sexual assault victims/clients. Governmental and for-profit applicants do not qualify under this category and are strongly encouraged to develop partnerships (e.g., Memorandum of Understanding) with local non-profit, non-governmental organizations.
 - At least 10 percent of this category will be distributed to linguistically and culturally specific community-based organizations. The term “linguistically and culturally specific services” means community-based services that offer full linguistic access and culturally specific services and resources, including outreach, collaboration, and support mechanisms primarily directed toward underserved communities.
- 5 percent to courts (\$125,707); and
- The remaining 15 percent may be used under the discretionary category within the parameters of STOP VAWA.

Finally, under the Violence Against Women Act Reauthorization of 2013, 20 percent of the total funds allocated across two or more categories listed above (excluding discretionary) must meaningfully address sexual assault, including stranger rape, acquaintance rape, alcohol or drug-facilitated rape, and rape within the context of an intimate partner relationship.

GOCCP announces the availability of approximately \$2.5 million in grant funds for the STOP VAWA program and anticipates making up to 50 traditional STOP VAWA awards ranging from \$10,000 to \$126,000. GOCCP may make additional STOP VAWA awards that include partnerships towards a multi-jurisdictional or statewide collaborative effort to encourage data-driven, decision-making processes. These awards will not exceed \$200,000. In submitting your application, please also note the available funds per STOP VAWA category as noted above and below under state priorities.

Eligible organizations can apply as follows:

- State government agencies
- Local government agencies
- State and local courts
- Non-profit, non-governmental victim services programs
- State domestic violence and sexual assault coalitions

All funding is contingent upon GOCCP receiving the specified grant funds from the Office on Violence Against Women (OVW).

III. PROGRAM REQUIREMENTS

In addition to the program requirements listed below, applicants are encouraged to review the *Frequently Asked Questions About STOP Formula Grants* developed by the U.S. Department of Justice, Office on Violence Against Women located at <https://www.justice.gov/ovw/page/file/1008816/download#%20FAQ%20-%20STOP%20Formula%20Grants>. This document addresses topics related to service population, types of services, financial issues, match, allocation issues, the VAWA Reauthorization Act of 2013, and certifications including judicial notification, forensic examinations, fees & costs, and polygraphing.

In 2013, Congress added two new purpose areas (17 and 19) that specifically include men. Because of this, sub-recipients may apply for funds under these purpose areas to target male victims. However, regardless of the STOP VAWA purpose area, sub-recipients must provide services to a male victim in need who is similarly situated to female victims the sub-recipient ordinarily serves and who requests services.

A. Federal Priority Areas

Proposed programs are encouraged to develop and support one or more of the following federal priority areas listed below:

1. Reduce violent crime against women and promote victim safety.
2. Increase the response to victims of human trafficking.
3. Include substance abuse professionals in a coordinated community response to VAWA crimes and increase victim access to substance abuse services.
4. Increase efforts to combat stalking.

B. Federal Purpose Areas

To qualify for FY 2019 STOP VAWA funding, the proposed programs must support one or more of the following federal purpose areas:

1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking, including the appropriate use of nonimmigrant status under subparagraphs (T) and (U) of section 101(a)(15) of the Immigration and Nationality Act (8 U.S.C. § 1101(a)).
2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking.
3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking, as well as the appropriate treatment of victims.
4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking.
5. Developing, enlarging, or strengthening victim services and legal assistance programs, including sexual assault, domestic violence, dating violence, and stalking programs, developing or improving delivery of victim services to underserved populations, providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted, and increasing reporting and reducing attrition rates for cases involving violent crimes

- against women, including crimes of sexual assault, domestic violence, dating violence, and stalking.
6. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes in dealing with violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking.
 7. Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking.
 8. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
 9. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of sexual assault, domestic violence, dating violence, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
 10. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
 11. Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families.
 12. Supporting the placement of special victim assistants (to be known as "Jessica Gonzales Victim Assistants") in local law enforcement agencies to serve as liaisons between victims of sexual assault, domestic violence, dating violence, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders. Jessica Gonzales Victim Assistants shall have expertise in sexual assault, domestic violence, dating violence, or stalking and may undertake the following activities:
 - a. developing, in collaboration with prosecutors, courts, and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases;
 - b. notifying persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency;
 - c. referring persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines, or legal assistance services); and
 - d. taking other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order.
 13. Providing funding to law enforcement agencies, victim services providers, and state, tribal, territorial, and local governments (which funding stream shall be known as the Crystal Judson Domestic Violence Protocol Program) to promote:
 - a. the development and implementation of training for local victim domestic violence service providers, and to fund victim services personnel, to be known as "Crystal Judson Victim Advocates," to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel;
 - b. the implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies such as the model policy promulgated by the International Association of Chiefs of Police ("Domestic Violence by

Police Officers: A Policy of the IACP, Police Response to Violence Against Women Project” July 2003); and

- c. the development of such protocols in collaboration with state, tribal, territorial and local victim services providers and domestic violence coalitions.

Note: Any law enforcement, state, tribal, territorial, or local government agency receiving funding under the Crystal Judson Domestic Violence Protocol Program shall, on an annual basis, receive additional training on the topic of incidents of domestic violence committed by law enforcement personnel from domestic violence and sexual assault nonprofit organizations and, after a period of two years, provide a report of the adopted protocol to the department, including a summary of progress in implementing such protocol. As such, states and territories are responsible for ensuring that each subgrantee receiving funds under this purpose area will receive the required annual training. States are also responsible for ensuring that subgrantees submit their two-year report to the department. States and territories must notify and provide OVW with a list of subgrantee recipients awarded STOP VAWA funds under the Crystal Judson Domestic Violence Protocol Program.

14. Developing and promoting state, local, or tribal legislation and policies that enhance best practices for responding to sexual assault, domestic violence, dating violence, and stalking.
15. Developing, implementing, or enhancing Sexual Assault Response Teams (SARTs), or other similar coordinated community responses to sexual assault.
16. Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims.
17. Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional or detention settings.

NOTE:

- The services provided, however, may only address the domestic violence, dating violence, sexual assault, or stalking victimization experienced by the incarcerated individual, including both such crimes experienced while incarcerated and crime experienced at other points in their youth and adult lives.
 - Funds should not be used to provide any other types of services, such as rehabilitative services related to the crime committed by the incarcerated individual.
18. Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims.
 19. Developing, enlarging, or strengthening programs and projects to provide services and responses to male and female victims of sexual assault, domestic violence, dating violence, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in section 249(c) of title 18, United States Code.
 20. Developing, enhancing, or strengthening prevention and educational programming to address sexual assault, domestic violence, dating violence, or stalking, with not more than 5 percent of the amount allocated to a state to be used for this purpose. The goal of prevention is to stop or reduce domestic violence, dating violence, sexual assault, and stalking.

Applicants must identify, in a bulleted list, the selected Federal Purpose Area(s) in their application. This must be included in the Program Strategy section in the narrative of the application.

C. State Program Priorities

In 2017, GOCCP in collaboration with stakeholders developed a new four-year STOP VAWA Implementation Plan (2017-2020). This implementation plan identified statewide program priorities. In the spring of 2019, this plan was reviewed by stakeholders. To qualify for STOP VAWA, proposed programs must also support one or more of the following state program priorities:

Law Enforcement (\$628,533):

- Provide specialized culturally-sensitive (to include deaf and hard of hearing) training/retraining, approved by the Office on Violence Against Women, the Maryland Coalition Against Sexual Assault and/or the Governor's Office of Crime Control and Prevention, in intimate partner violence, sexual assault, dating violence, stalking, strangulation, and sex-trafficking to include dispatchers
- Provide ongoing training on identifying the predominant aggressor and decreasing dual arrest
- Strengthen and refreshen the Domestic Violence Fatality Review Teams (DVFRT) and encourage active participation
- Strengthen the training of the Lethality Assessment Program (LAP)
- Enhance and expand the prioritization of warrants related to sex trafficking data collection information technology
- Provide mandatory training on certification for the U Visa and T Visa
- Provide mandatory coordination with the Maryland Coalition Against Sexual Assault, the Maryland Network Against Domestic Violence, or other approved agencies for training
- Provide domestic violence & sexual assault specialized units and/or assistant positions (such as, Jessica Gonzales Victim Assistants, bilingual officers, sexual assault crime investigators, domestic violence coordinators/investigators, sex trafficking assistants, etc.)
- Coordinate the growth and development of Sexual Assault Response Teams in jurisdictions that do not have a fully developed team
- Develop and strengthen policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault, intimate partner violence, and/or sex trafficking cases; and the appropriate treatment of victims

Prosecution (\$628,533):

- Provide mandatory training on certification for the U Visa and T Visa, including for judges, court commissioners, and appropriate staff whom are certifiers
- Provide specialized and expanded culturally competent & bilingual staffing (including for deaf and hard of hearing)
- Provide specialized and expanded culturally competent services (including deaf and hard of hearing, language barriers, disabilities, alienage status or age)
- Maintain participation in Sexual Assault Response Teams
- Provide training to prosecutorial best practices, intimate partner violence, sexual assault, dating violence, stalking, strangulation and sex-trafficking
- Provide Trauma-Informed Response (including services, policies, training, and certification)
- Develop and strengthen policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault, intimate partner violence, and/or sex trafficking cases; and the appropriate treatment of victims.

Victim Services (\$754,240):

- Maintain intimate partner violence & sexual assault core services
- Enhance culturally sensitive services to include all populations regardless of sexual orientation, gender identity, race, ethnicity, and/or religion
- Develop, maintain and enhance services to include the disabled, and deaf and hard of hearing populations

- Offer hospital-based services that ensure immediate crisis services to victims (including referral to community based-programs)
- Provide direct immediate face-to-face advocacy-based Crisis Intervention, Sexual Assault Forensic Examiner and Sexual Assault Nurse Examiner programs, and make Victim Advocates available at SAFE exams
- Provide long-term support for victims (including counseling, housing, transportation and transitional support, case management, medication, advocacy, psychiatry)
- Develop safety planning
- Ensure victim confidentiality and privacy
- Provide civil legal representation
- Provide Trauma-Informed Response (including services, policies, training, and certification)
- Develop and promote state, local, or tribal legislation and policies that enhance best practices for responding to intimate partner violence, dating violence, sexual assault, stalking, sex trafficking, and strangulation
- Develop, implement, or enhance Sexual Assault Response Teams and/or Domestic Violence Coordinating Councils, or other similar coordinated community responses to intimate partner violence, sexual assault, dating violence, stalking, strangulation, and sex-trafficking
- Develop and strengthen policies, protocols, best practices, and training for sexual assault, intimate partner violence, and/or sex trafficking cases; and the appropriate treatment of victims
- Maintain advocacy-based case management to include community-based advocacy programs, responses, and accompaniment
- Maintain advocacy-based hospital services that ensure immediate services to victims including referrals to community-based programs inclusive of domestic violence, sexual assault, dating violence, stalking, strangulation, and sex-trafficking
- Strengthen the training of the Lethality Assessment Program
- Establish Lethality Assessment Programs in new hospitals

Courts (\$125,707):

- Provide specialized staffing such as bilingual and/or multilingual court and deaf and hard of hearing personnel such as court advocates, interpreters, or investigators
- Provide victim access to courts
- Provide central repository/databases that support victim safety and confidentiality such as Victim Information and Notification Everyday Protective Orders
- Provide outreach & education to include judicial and commissioner training
- Provide training for judges and magistrate judges, court commissioners, and appropriate staff, related to intimate partner violence, sexual assault, sex trafficking, dating violence, and stalking
- Provide representation for victims in criminal and civil cases

Discretionary (\$377,119):

- Maintain capacity building for dedicated intimate partner violence, sexual assault, dating violence, stalking, and sex-trafficking victim services
- Provide specialized training on intimate partner violence, sexual assault, dating violence, stalking, and sex-trafficking to include compliance with best practices and new laws regarding victims
- Strengthen and coordinate the Lethality Assessment Program statewide and enhance the use of the Lethality Assessment Program to promote an effective coordinated community response
- Enhance and maintain county/jurisdiction-based Domestic Violence Fatality Review Teams DVFRs
- Maintain core services

- Coordinate community response in the form of local coordinating councils or development of multidisciplinary teams, direct services, and family justice centers
- Provide Trauma-Informed Response (including services, policies, training, and certification)

Applicants must identify, in a bulleted list, the selected State Priority Area(s) in their application(s). This must be included in the Program Strategy section in the narrative of the application.

D. Activities That Compromise Victim Safety and Recovery and Undermine Offender Accountability

The overall purpose of STOP VAWA is to enhance victim safety and offender accountability. Grant funds may not be used to support activities that compromise victim safety and recovery. The following activities have been found to jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions:

1. Procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or gender of their children;
2. Procedures or policies that compromise the confidentiality of information and/or privacy of persons receiving Violence Against Women Act funded services;
3. Procedures or policies that require victims to take certain actions (e.g., seek an order of protection, receive counseling, participate in couples counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.) in order to receive services;
4. Procedures or policies that fail to include conducting safety planning with victims;
5. Project design, products, services, and/or budgets that fail to account for the unique needs of individuals with disabilities, with limited English proficiency, or who are Deaf or hard of hearing; including accessibility for such individuals.
6. The use of pre-trial diversion programs in cases of domestic violence, dating violence, sexual assault, or stalking or the automatic placement of offenders in such programs;
7. Couples counseling, family counseling, or any other joint victim-offender counseling as a routine or required response to sexual assault, domestic violence, dating violence, or stalking, or in situations in which child sexual abuse is alleged;
8. Mediation in cases of domestic violence, dating violence, sexual assault, or stalking, except where the mediation is voluntary for the victim and there is screening for such victimization prior to the start of mediation, there is informed consent on the part of the victim, the mediators have appropriate training on such victimization issues, and the process includes ongoing safety planning for victims and flexibilities such as having the victim and offender physically separated.
9. Offering or ordering anger management programs for offenders as a substitute for batterer intervention programs or relying on batterer intervention programs that do not use court monitoring to hold batterers accountable for their behavior.
10. Partnering with individuals or organizations that support/promote practices that compromise victim safety and recovery or undermine offender accountability.
11. Policies or procedures that require victims to report the crime to law enforcement, participate in the criminal justice system, or seek a protection or restraining order against the offender, and penalize them for failing to do so.
12. Training and technical assistance that do not reflect an understanding of domestic violence, dating violence, sexual assault, and stalking, and the experience of survivors, that fail to incorporate the experiences and unique needs of underserved communities, or that include or promote practices that may re-victimize survivors.
13. Except if required by law, procedures or policies that require automatic reporting to child or adult protective services, regardless of the circumstances of an incident. This includes

- automatically reporting situations that may implicate victims of domestic violence solely for failure to protect a minor child.
14. Procedures or policies that deny individual access to services based on their relationship to the perpetrator.
 15. Procedures or policies that deny victims and non-abusing parents or caretakers and their children access to services based on their involvement with the perpetrator.
 16. Procedures or policies that do not provide for the meaningful involvement of student victims in discussions and decisions that have a direct impact on them, such as changes to class schedules or living arrangements.
 17. Dissemination of information, education, or prevention materials that blame the victim or focus primarily on changing victim behavior.
 18. Establishing or enhancement of a multidisciplinary collaborative community response without developing appropriate policies regarding confidentiality and information sharing for the members.
 19. Requiring survivors to meet restrictive conditions in order to receive services (e.g., background checks of victims; clinical evaluations to determine eligibility for services) or other screening processes that elicit information that is not necessary for services, such as questions about immigration status, gender identity, sexual orientation, disability, physical or mental health, and work or criminal history that the service provider does not need to know to provide services safely.
 20. Materials that are not tailored to the dynamics of sexual assault or domestic violence or to the specific population(s) to be addressed by the funded project.
 21. Issuance of mutual restraining orders of protection except in cases where both parties file a claim and the court makes detailed findings of fact indicating that both parties acted primarily as aggressors and that neither party acted primarily in self-defense.
 22. Requiring that victims bear the costs associated with: (1) the prosecution of an misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense; (2) the filing, issuance, registration, modification, enforcement, dismissal, or service of a protection order, or petition for a protection order, to protect a victim of sexual assault, domestic violence, dating violence, or stalking; (3) the filing of criminal charges against the offender; or (4) the filing, issuance, registration, modification, enforcement, dismissal or service of a warrant, protection order, petition for a protection order, or witness subpoena.
 23. Policies or practices that discourage accepting cases that have little or no physical evidence.
 24. Refusal to represent victims who are also respondents/defendants.
 25. Study designs, interventions, recruitment and assignment methods, privacy and confidentiality procedures, and data management and reporting strategies that do not fully account for the safety needs of participants.
 26. Policies and procedures that fail to account for the physical safety of victims.
 27. Enforcing or promoting nuisance abatement ordinances, crime-free housing ordinances, or crime-free lease addenda (often associated with crime-free housing programs) that require or encourage the eviction of tenants or residents who may be victims of domestic violence, sexual assault, dating violence, or stalking. For additional information on this subject, see the U.S. Department of Housing and Urban Development's website at: <https://www.hud.gov/sites/documents/FINALNUISANCEORDGDNCE.PDF>.
 28. Policies or procedures that require testing of sexual assault forensic evidence in cases where the victim obtained a medical forensic exam but has not chosen to participate in the criminal justice system. For additional information on this subject, see the OVW website at: <https://www.justice.gov/ovw/page/file/931391/download>.
 29. Using technology without addressing implications for victim confidentiality, safety planning, and the need for informed consent.
 30. Internet publication of registration, issuance, or filing of a petition for a protection order, restraining order, or injunction in either the issuing or enforcing state, tribal, or territorial jurisdiction, if such publication would reveal the identity or location of the party protected by such order. See 18 U.S.C 2265(d)(3).
 31. For supervised visitation projects:
 - Failure to align supervised visitation and safe exchange services with the

Guiding Principles of the Supervised Visitation Program, which can be found here:

<https://www.justice.gov/sites/default/files/ovw/legacy/2008/08/06/guiding-principles032608>

- Charging fees to either parent for OVW-funded supervised visitation and exchange services.
 - Providing visitation or exchange services that do not account for the safety of adult victims.
 - Requiring a court order to access visitation and/or exchange services.
 - Providing custody evaluation or court reports based on subjective information and opinions of center staff and volunteers
32. In child or youth-focused projects, failing to develop policies addressing confidentiality, parental involvement/consent, mandatory reporting, and collaboration with other ancillary services providers.

E. Nondiscrimination

The Violence Against Women Reauthorization Act of 2013 amends the Violence Against Women Act of 1994 by adding a grant condition that prohibits discrimination by recipients of certain Department of Justice funds, specifically:

No person in the United States shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under the Violence Against Women Act, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the Office on Violence Against Women.

A listing of *Frequently Asked Questions related to the Nondiscrimination Grant Condition in the Violence Against Women Reauthorization Act of 2013* can be found at <https://www.justice.gov/sites/default/files/ovw/legacy/2014/06/20/faqs-ngc-vawa.pdf>.

F. Confidentiality

Applicants should be cognizant of victim confidentiality. In accordance with 42 U.S.C. § 13925(b)(2), applicants receiving OVW funding, and their sub-grantees, must protect the confidentiality and privacy of persons receiving OVW-funded services to support victims' safety. OVW grantees and their sub-grantees are prohibited from disclosing personally identifying information collected in connection with services requested, utilized, or denied through the grantee and their sub-grantee's programs, to any third party database without informed, written, reasonably time-limited, consent of the person, unless compelled by statutory or court mandate. In this case, grantees and sub-grantees must make reasonable attempts to provide notice to victims affected by the disclosure of information. They must also take necessary steps to protect the privacy and safety of the persons affected by the release of the information. Regarding unemancipated minors or persons with disabilities lacking capacity to consent, a parent or guardian may consent to the disclosure; however, if the parent or guardian is the abuser of the minor, the person with disabilities, or the minor's other parent, he or she is prohibited from giving consent to the disclosure.

All entities applying for STOP VAWA must certify compliance with regard to nondisclosure of confidential or private information and must document their compliance. Applicants may document compliance through policies and procedures for the release of victim information.

This signed certification letter must be uploaded as a separate attachment in the GMS. (See sample letter, Appendix A)

G. Certification

Prosecution, law enforcement, and court entities must certify that they have consulted with state or local victim service programs during the course of developing their grant applications in order to ensure that the proposed services, activities, and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking, and dating violence.

Prosecution and law enforcement agencies must further certify that they do not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both.

This signed certification letter must be uploaded as a separate attachment in the GMS. (See sample letter, Appendix B)

H. Legal Services

A full range of legal services, such as housing, family law, public benefits, and other similar matters can be provided with STOP VAWA. Any sub-recipient providing legal assistance must submit a Legal Assistance for Victims Certification Letter certifying that:

1. Any person providing legal assistance with STOP VAWA:
 - a. has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault, or stalking in the targeted population; or
 - b. is partnered with an entity or person that has such demonstrated expertise and has completed or will complete training in connection with domestic violence, dating violence, stalking, sexual assault, and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide.
2. Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a tribal, state, territorial, or local domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, state, territorial, and local law enforcement officials;
3. Any person or organization providing legal assistance through STOP VAWA has informed and will continue to inform state, local, or tribal domestic violence, dating violence, or sexual assault programs and coalitions, as well as appropriate state and local law enforcement officials of their work; and
4. The sub-recipient's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.

This signed certification letter must be uploaded as a separate attachment in the GMS. (See sample letter, Appendix C)

I. Performance Measures

Finally, sub-grantees will be required to track and measure program outputs and outcomes. Outputs and outcomes must be recorded and submitted to GOCCP on a quarterly basis.

The following is a sample list, and is not inclusive of all potential outputs and outcomes that may be included in final awards:

- Number of victims served.
- Number of victims who felt safer as a result of this program.
- Number of victims who felt more self-sufficient as a result of this program.
- Number of victims who felt more informed of the services available as a result of this program.
- Number of victims who felt more informed of their rights as a result of this program.

- Number of trainings held.
- Number of attendees.
- Number of attendees who reported an increased understanding about the topic as a result of this program.

J. Federal Reporting Requirements

Each applicant receiving STOP VAWA must submit [Attachment 1: VAWA Performance Measures](#) on a quarterly basis and a fully completed [Sub-Recipient Annual Progress Report \(SAPR\)](#) by February 15th of the award period.

IV. APPLICATION PROCESS

Applicants are required to apply for grant funding through the GOCCP web-based application process, which may be accessed through the web URL www.goccp.maryland.gov and clicking on **GRANTS MANAGEMENT SYSTEM**, or by going directly to the login screen using the URL: <https://grants.goccp.maryland.gov>.

In order to use GOCCP's web-based application you must have a User ID.

If you have *not* previously applied through the web, go to the following URL to obtain instructions and the information required to obtain a User ID and password:
<http://goccp.maryland.gov/grants/requesting-access/>.

The last day to request a User ID is June 11, 2019. If you have previously applied through the web, use your existing User ID and password.

If you have previously applied to the GOCCP, **but do not have your User ID, or are having technical issues with the system**, contact the helpdesk via email at support@goccp.freshdesk.com for assistance.

If you need assistance completing the program-specific information required in the online application, please contact Charnette Holland at 410-697-9328 or Charnette.Holland@maryland.gov.

V. TRAINING/TECHNICAL ASSISTANCE (TA)

To help applicants prepare and submit applications that reflect GOCCP's established guidelines and procedures, training is provided through training videos posted on the GOCCP website. These may be accessed through the following URL:
<http://goccp.maryland.gov/grants/gms-help-videos/>.

Please review the training videos prior to beginning your application to become familiarized with system guidelines, fiscal review and tips, civil rights requirements, etc.

Additionally, instructions for completing the online application can be found at <http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf>. Applicants are encouraged to review these instructions prior to completing the online application. The narrative section of the application should be completed in an outline-style format (retaining all numbering, lettering, and section headers).

VI. IMPORTANT DATES

Deadline to Request a User ID	June 11, 2019
Deadline to Submit an Online Application	June 25, 2019 by 3:00 PM
Award Documents/Denial Letters Emailed	August 1, 2019
Sub-award Start Date	October 1, 2019
Sub-award End Date	September 30, 2020

VII. APPLICATION EVALUATION

GOCCP, will assess the merits of the proposed program in each of the following areas (See Notice of Funding Availability Application Instructions located at <http://goccp.maryland.gov/grants/programs>) and score each application accordingly:

- Problem statement/needs justification (15 points total)
- Program goals and objectives (20 points total)
- Program strategy/program logic (10 points total)
- Performance measurement (outputs, outcomes, and impacts) (20 points total)
- Timeline (5 points total)
- Spending plan and budget (reasonableness, cost effectiveness, detailed justification per line item) (20 points total)
- Management capabilities (5 points total)
- Sustainability (5 points total)

STOP VAWA is a competitive application process. GOCCP may conduct a three-tier review, to include internal staff and external independent reviewers, of each application submitted in accordance with this Notice of Funding Availability. As part of the internal review, GOCCP staff will also review the following for each application:

- Scope (geographic size and location)
- Reach (ability to recognize and address the needs of underserved populations)
- GOCCP audit findings
- Performance history with previous awards with GOCCP

VIII. FUNDING SPECIFICATIONS

A. Funding Cycle

Commencement of awards funded under STOP VAWA for FY 2019 will begin October 1, 2019 and end on September 30, 2020. Funds are paid on a reimbursable basis.

B. Unallowable Costs

The following services, activities, and costs cannot be supported with STOP VAWA funding:

- Forensic medical exams if the victim of sexual assault is required to seek reimbursement for such exams from their insurance carrier
- Lobbying and administrative advocacy
- Construction
- Fundraising
- Purchase of real property
- Property insurance
- Physical modifications to buildings, including minor renovations such as painting or carpeting
- Food/beverage for any meeting, conference, training or other event. Per diem for travel and direct food for victims is allowable.
- Trinkets whether or not they include the conference name or Office of Justice Programs/Department of Justice logo must not be purchased with Department of Justice funds as giveaways for conferences. This includes hats, mugs, portfolios, t-shirts, coins, gift bags, etc. Basic supplies that are necessary for use during the conference (e.g., folders, name tags) may be purchased.

The list above is not exhaustive. GOCCP reserves the right to make additional budget reductions/restrictions and adjustments at its discretion.

C. Indirect Cost Rate

Indirect costs may be charged to a sub-award only if:

- The sub-recipient has a current (unexpired) federally approved indirect cost rate; or
- The sub-recipient is eligible to use, and elects to use, the de minimis indirect cost rate described in the Part 200 Uniform Requirements, as set out at 2 C.F.R. 200.414(f).

An applicant with a current (unexpired) federally approved indirect cost rate must attach a copy of the indirect cost rate agreement to this application. An applicant that does not have a current federally approved rate has the option of electing to use the 10% de minimis indirect cost rate. An applicant that is eligible and chooses to use the de minimis rate should attach written documentation to the application that advises GOCCP of both (1) the applicant's eligibility to use the de minimis rate and (2) its election to do so. If an eligible applicant elects the de minimis rate, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. Please note that the de minimis rate may no longer be used once an approved federally negotiated indirect cost rate is in place. No entity that has ever had a federally approved negotiated indirect cost rate is eligible to use the de minimis rate.

Indirect is calculated on personnel, operating, travel, and other, up to \$25,000 for each contract and sub-award and up to \$25,000 in equipment.

D. Consultant Rates

Compensation for consultant services is \$650 per day.

IX. DISTRIBUTION OF FUNDS & REPORTING REQUIREMENTS

GOCCP will distribute awarded funds to grantees on a quarterly reimbursement of expenditures basis following the timely submission of corresponding quarterly fiscal and programmatic reports. These reports must be submitted through the Grants Management System. All programmatic electronic reports are due within 15 calendar days of the end of each quarter. Financial electronic reports are due within 30 calendar days of the end of each quarter. All reporting activity occurs through the Grant Management System, using the same User ID and password that were used for the application process.

For further post-award instructions, read your Special Conditions and see GOCCP's General Conditions at: <http://www.goccp.maryland.gov/grants/general-conditions.php>.

GOCCP provides an exception for monthly reporting to non-profit entities that have applied for Domestic Violence, Family Violence Prevention and Services Act, Rape Crisis Intervention, Community Sexual Violence Prevention, Sexual Assault/Rape Crisis, Victims of Crime Act and Violence Against Women Act (awards must be over \$50,000) funds. The *Non-Profit Reimbursement Request* form is included with this Notice of Funding Availability and should be submitted with each application by uploading the form in the documents section in the Grants Management System.

A. Electronic Funds Transfer (EFT)

GOCCP encourages the use of electronic funds transfer (EFT). To obtain the appropriate form, the address to submit the form, and a general overview, including FAQs, refer to the following website: http://comptroller.marylandtaxes.gov/Vendor_Services/Accounting_Information/Static_Files/GADX10Form20150615.pdf.

B. Match

There is a 25% non-federal match requirement imposed on grant funds under this program (cash or in-kind). Sub-awards made under STOP VAWA may not cover more than 75% of the total cost of each project. Cash or in-kind resources used as match must be directly related to the project goals and objectives, documented, and clearly show the source, amount, and timing of all matching contributions. Additionally, sources of match are restricted to the same uses allowed under the Violence Against Women Act and must be documented in the same manner as STOP VAWA program funds (including financial and programmatic reports).

Exception: Violence Against Women Act 2005, as amended, created a new provision eliminating match in certain circumstances and providing match waivers in other circumstances. Specifically, 42 U.S.C. 13925 (b)(1) provides that no matching funds shall be required for any grant or sub-grant made under this Act for:

- Any tribe or territory
- Victim service provider; or
- Any other entity, including a State, that -
 - Petitions for a waiver of any match conditions imposed by the Attorney General or the Secretaries of Health and Human Services or Housing and Urban Development; and
 - Whose petition for a waiver is determined by the Attorney General or the Secretaries of Health and Human Services or Urban Development to have adequately demonstrated the financial need of the petitioning entity.

Additionally, organizations that do not meet the circumstances described above and are able to adequately demonstrate financial need, may apply for a waiver of match by submitting a separate letter that includes a detailed explanation and justification for the requested waiver.

Further guidance on the calculation, documentation, and auditing of the match requirement can be found in the Office of Justice Programs Financial Guide (https://ojp.gov/financialguide/DOJ/pdfs/DOJ_FinancialGuide.pdf).

Additional guidance and a grant match calculator can be found on the GOCCP website located at <http://goccp.maryland.gov/grants/tips-and-guidance/grant-match/>.

C. Supplanting, Transparency, and Accountability

Federal funds must be used to supplement existing state and local funds for program activities and must not replace those funds that have been appropriated for the same purpose. See the Office of Justice Programs Financial Guide (Part II, Chapter 3). There are strict federal laws against the use of federal funds to supplant current funding of an existing program. Jurisdictions must provide assurances and certifications as to non-supplanting and the existence of proper administrative/financial procedures.

A strong emphasis is being placed on accountability and transparency. Grantees must be prepared to track, report on, and document specific outcomes, benefits, and expenditures attributable to the use of grant funds. Misuse of grant funds may result in a range of penalties to include suspension of current and future funds and civil/criminal penalties.

APPENDIX A: CONFIDENTIALITY NOTICE LETTER

Date

Executive Director
Governor's Office of Crime Control and
Prevention
100 Community Place
Crownsville, Maryland 21032

Re: **(Application #, ProjectTitle)**

Dear Executive Director:

Under section 40002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C. 13925(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from Office on Violence Against Women are acknowledging that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

(A) In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

(B) Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

(i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or

(ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

(C) Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

(i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and

(ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(D) Information sharing

- (i) Grantees and subgrantees may share—
 - (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
 - (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
 - (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.
- (ii) In no circumstances may—
 - (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
 - (II) any personally identifying information is shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

(G) Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice that, if awarded funding, they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Typed Name of Authorized Representative:

Title:

Agency Name:

Signature of Authorized Representative:

Date Signed: _____

APPENDIX B: SAMPLE LETTER OF CERTIFICATION

Date

Executive Director
Governor's Office of Crime Control and Prevention
100 Community Place
Crownsville, Maryland 21032

Re: (**Application #, Project Title**)

Dear Executive Director:

I submit this letter to certify that (ORGANIZATION NAME) is in compliance with the requirements of the STOP VAWA Program as amended by the Violence Against Women and Department of Justice Reauthorization Act of 2005. Specifically, I hereby certify that as a:

1. State or local prosecution, law enforcement, and court entity we have consulted with State, or local victim service programs during the course of developing our grant application(s) in order to ensure that proposed services, activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking, and dating violence;
2. State or local prosecution and law enforcement agency we do not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both; and

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Typed Name of Authorized Representative:

Title:

Agency Name:

Signature of Authorized Representative:

Date Signed: _____

APPENDIX C: LEGAL ASSISTANCE FOR VICTIMS CERTIFICATION LETTER

Date

Executive Director
Governor's Office of Crime Control and Prevention
100 Community Place
Crownsville, Maryland 21032

Re: **(Application #, Project Title)**

Dear Executive Director:

This letter serves to certify that **[Applicant]** is in compliance with the following statutory requirements:

- (1) Any person providing legal assistance through a program funded under the Legal Assistance for Victims (LAV) Program
 - (A) has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault or stalking in the targeted population; or
 - (B) (i) is partnered with an entity or person that has demonstrated expertise described in subparagraph (A); and
 - (ii) has completed, or will complete, training in connection with domestic violence, dating violence, stalking, or sexual assault and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide.
- (2) Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials.
- (3) Any person or organization providing legal assistance through a program funded under this Program has informed and will continue to inform state, local, or tribal domestic violence, dating violence or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work.
- (4) The grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.

Sincerely,

Typed Name of Authorized Representative:

Title:

Agency Name:

Signature of Authorized Representative:

Date Signed _____

APPLICATION CHECKLIST

What an Application Should Include:

- _____ Face Sheet
- _____ Project Summary
- _____ Narrative
 - _____ Problem Statement/Needs Justification
 - _____ Program Goals
 - _____ Program Strategy
 - _____ Program Measurement
 - _____ Timeline
 - _____ Spending Plan
 - _____ Management Capabilities
 - _____ Sustainability
- _____ DUNS/SAM Registration
- _____ Letters of Support/Commitment
- _____ Confidentiality Notice Letter
- _____ Non-Profit Reimbursement Request Form (if applicable)
- _____ Letter of Certification (if applicable)
- _____ Legal Assistance for Victims Certification Letter (if applicable)
- _____ Budget and Budget Justification
 - _____ Personnel
 - _____ Operating Expenses
 - _____ Travel
 - _____ Contractual Services
 - _____ Equipment
 - _____ Other
- _____ Indirect Cost Rate Agreement or Documentation Supporting the Use of the De minimis Indirect Cost Rate (if applicable)
- _____ Match (if applicable)
- _____ Budget Prioritization
- _____ Certified Assurances
- _____ Certification Regarding Lobbying
- _____ Audit Findings/Corrective Action Plan (if applicable)
- _____ Single Audit Requirements (if applicable)
- _____ Proof of 501 (c)(3) Status (if applicable)

More information on each item above can be found in the NOFA Application Instructions found here: <http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf>



NON-PROFIT REIMBURSEMENT FORM - VAWA

Non-Profit Agency Name:

If awarded, I would like to request...

☐

A monthly reimbursement. *If checked, complete justification below.

☐

A quarterly reimbursement.

The reason that our organization needs monthly reimbursement is as follows:

Signed,

Authorized Official

Date